

# Entry Form

- First entry: £300 + VAT & 2.5%
- Additional entry: £250 + VAT & 2.5%
- Young Architect Award: £50 (inc VAT)

Each entry will receive a free one-year subscription to *The LEAF Review*.

- Please tick here if you would not like to receive an annual subscription.

Award Category: \_\_\_\_\_

Entrant: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Post Code/Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Client \_\_\_\_\_

Client Tel No: \_\_\_\_\_

**YES**, I certify that the parties credited executed the submitted project and that it meets all eligibility requirements (see terms and conditions).

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## PAYMENT

- I enclose a cheque drawn on a UK bank (please make the cheque payable to Arena International Events Group)
- I will transfer payment to your Lloyds TSB account: 01492549, sort code 30-00-02
- I would like to pay with my credit card
- I would like to give my credit card as a guarantee only

Credit card type: \_\_\_\_\_

VISA  Mastercard  AMEX  Solo  Maestro

Card number: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Issue date: \_\_\_\_\_

Card Security Code (CSC): \_\_\_\_\_

Issue number: \_\_\_\_\_

**(The CSC is the 3 digit number on the back of the card after the last four digits of the card number)**

Cardholder's name: \_\_\_\_\_

Cardholder's address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return completed form to Luisa de Vita:  
**Arena International Events Group,  
40-42 Hatton Gardens, London, EC1N 8EL, UK**  
**Tel: + 44 (0)20 7406 6543**  
**Fax: + 44 (0)20 7411 9800**  
**Email: [luisadevita@arena-international.com](mailto:luisadevita@arena-international.com)**  
**Website: [www.leaf-awards.com](http://www.leaf-awards.com)**

## TERMS AND CONDITIONS

### WHO CAN ENTER THE LEAF AWARDS?

The LEAF Awards are open to all architects, suppliers and other design professionals practicing internationally.

### HOW TO SUBMIT AN ENTRY

For display purposes, Arena International Events Group Produce an A3 page on each submission for the judging panel. For this we will require:

- A 400-word overview of the project written in English, including:
  - Location and site characteristics
  - Construction systems
  - Any specific materials used for the project(s)

We can accept:

- Microsoft Word (doc, txt)
- InDesign (indd)

- A maximum of ten images is required, and all images must be 300dpi, CMYK colour space and of a large size.

We can accept:

- Photoshop (300dpi jpg, tiff, eps)
- Illustrator (ai, eps)

- A high-resolution image of your logo (minimum 300dpi).

We can accept:

- Photoshop (300dpi jpg, tiff, eps)
- Illustrator (ai, eps)

We cannot accept any files created in QuarkXpress, Pagemaker, CorelDraw or Microsoft Publisher.

In submitting the above material, you grant to Cornhill Publications Ltd indefinite, worldwide, non-exclusive, fully paid licence to reproduce and display all text, images, trademarks, logos and other provided content.

All entrants are encouraged to include copies of preliminary sketches, alternative preliminary schemes, information on context, precedents for the design and excerpts from working drawings.

### AWARD WINNERS

The LEAF Awards 2012 will be announced at the LEAF Awards Gala Dinner, to be held in London on 21st September 2012.

Winning entries will feature throughout the Cornhill Publications Ltd product

portfolio. If the submission should win any LEAF award, the entrant agrees to make available further information and publication-worthy graphic material as required by Cornhill Publications Ltd.

The winning entrant will be responsible for exhibiting this project work. Arena International Events Group takes no responsibility for this winning exhibit.

### JUDGING THE AWARDS

The winning projects will be announced at the LEAF Awards 2012 Gala Dinner, which will be held in London on 21st September 2012. Entries will be judged by a panel of experts, who will select category winners. Details of the winners will not be made known until the LEAF Awards Gala Dinner.

### VERIFICATION OF AWARDS

Arena International Events Group reserves final decision on eligibility and accepts no liability in this regard.

### RETURN OF ENTRIES

Arena International Events Group will return entries ONLY if they are accompanied by a self-addressed, stamped envelope and if it has been informed in writing that the entry should be returned. Arena International Events Group assumes no liability for loss or damage for any entry materials received or returned.

### ENTRY FEES

An entry fee must accompany each submission. The fee is £250, which includes a one-year subscription to *The LEAF Review*. Each entry after the initial entry is £200. The fee for the Young Architect of the Year Award is £50, including a subscription to *The LEAF Review*. Please make cheque or money order payable to Arena International Events Group.

If sending a cheque, please insert this into a sealed envelope along with the submitted material.

Cancellation : All entries are non refundable

### ENTRY DEADLINE

The deadline for the receipt of entries and all supporting materials is **15 May 2012**. No responsibility can be accepted for non-delivery of materials.